

**Jermyn Borough
Council Minutes
August 11, 2016**

The Jermyn Borough Council held a council meeting on, August 11, 2016 at 7:00 p.m. at the Jermyn Community Center, 440 Jefferson Avenue, Jermyn PA in the Council Chambers.

On roll call present were: Messrs. Frank Kulick, Robert Parks, John Mark, Dan Markey, Kevin Napoli and JoAnne Wilson. Absent were: Joseph Smith and Dylan Reeves; Junior Councilman. Also present were Solicitor Joseph Joyce; filling in for Atty. Moran, Mayor Bruce Smallacombe and Dennis Kutch from KBA.

MINUTES:

A motion was made by Mr. Markey to accept the July 28th, 2016 minutes, seconded by Mr. Napoli; all in favor, motion carried. A motion was made by Mr. Napoli and seconded by Mr. Mark to accept the August 4th, 2016 minutes; all in favor, motion carried.

TRASURER'S REPORT AND DISBURSEMENTS:

Balances are from ending July 29, 2016 bank statements and disbursements are from July 29th, 2016 to August 11th, 2016. General Fund \$218,042.25, Federal Tax \$768.21, Refuse \$152,666.29, Recycling \$15,384.06. Deposits \$53,257.56 and Disbursements \$30,661.30. A motion was made by Mr. Markey and seconded by Mr. Napoli to accept the treasurer's report and disbursements with the exception of Jim Reilly & Zaborowski until we get back up to verify payments.

MAYOR UPDATE:

Mayor presentation from Jermyn Borough Council, citizens of the Borough and Chief Arthur to officer Dane Sorensen a certificate of appreciation and recognition for an example of selflessness and dedication. Mayor Smallacombe said he has witnessed Dane's work and it is a pleasure to have him on the force. Mayor Smallacombe said Dane is interacting with the youth and has been involved with several police duties, involving the new ordinances.

The Raymond Dr. hearing is set for August 18th for the problems at the development. Our police and fire police helped out at Mayfield Night Out. There is a PPL phone scam going around. Mayor stated do not give out personal information.

Police are working on removing abandoned vehicles around town. Residents are cleaning up their properties. There have been a few solicitation permits given out.

SOLICITOR UPDATE:

Joseph Joyce thanked the Borough for the confidence shown in their firm. He stated Atty. Moran is on vacation and wants to inform everyone the transition from Atty. Nicholls is ongoing and should be wrapped up shortly. There was a question on Monday

from a prospective bidder on the refuse package. The question raised by the bidder was if they need to have two bonds, one for garbage and one for recycling. A motion was made by Mr. Markey and seconded by Mr. Napoli to require a 10 percent bid bond for the refuse portion of the contract to bid; all in favor, motion carried. Attorney Joyce said he will prepare the appropriate addendums and contact the bidders.

POLICE UPDATE:

Chief Arthur is going up to Henry Dr. to identify cars that need to be removed. The county will do the towing; they will get their own tower. Mr. Kulick asked if any vehicles are in the way of the paving project. Chief Arthur stated they are in the parking area. There is 3400 year to date incidents so far. Chief made contact for narcan kits, the person in charge will be emailing Chief Arthur the required documentation to sign.

FIRE CHIEF:

Mr. Rood would like to compliment all the responders at the fire on Bridge St. On August 23rd we are switching the channels on the radios. Mr. Rood is going to try and get help through the fireman's relief since his radio is through the borough. Mr. Kulick thanked Mr. Rood for helping with our bank account situation.

ZONING:

Mr. Chase said he has had a lot of permits the past month. They range from decks, porches, roofs over decks, fences. He currently has two in his possession he has to go inspect. He stated the doors should be in a week or so.

KBA:

Mr. Kutch stated there are no grants available in regards to the vegetation issue in Rushbrook Creek. DEP does not require any permits to go in the creek as long as we are not using equipment. There is some grant money left for erosion in the stream bank walls. Mr. Kutch said we should know if there are some erosion problems adjacent to Suey.

Mr. Grizzanti talked to the water company and they will fix the sidewalk in regards to the fire hydrant.

Mr. Markey said after the county commissioner's sign the paving contract they can immediately have a pre-construction meeting. Chief Arthur said the abandoned vehicles on Henry Dr. will not affect the paving project. Chief Arthur stated they will need a 24 hour notice to inform the residents at Henry Dr. about the paving to make sure everyone is notified in advance.

Mr. Mark requested leaving a one lane opening for vehicles on Lincoln Ave. Bridge. Mr. Kutch said he will call GPI and ask about opening one lane.

DPW COMMITTEE:

Mr. Markey said he still working on the MS4 Storm Water Management. Mr. Kutch said they will be having a meeting with DEP about the MS4, anyone in council can attend.

Mr. Markey stated he is working on the list of businesses' in Jermyn to send recycling letters out to.

Mr. Markey is also working on the 904 Performance Grant for recycling. He went back and verified 2015 weights from the slips we received last year. The November 2015 slips are missing right now. Mr. Markey said he may ask the recycling center for the November 2015 slips.

DPW picked up their new tractor on Tuesday, on the return the DPW trailer had a flat tire. Mr. Markey thanked Mr. Jordan from Kost Tire for responding so quickly. The DPW commended their service.

Mr. Markey said Tony and Joe from DPW are doing a great job for being a two man crew. Mr. Markey wants to put together a meeting for all DPW to attend to form a winter plow schedule. He wants to divide it up between a 3 and 4 week rotation.

The DPW and Mr. Markey will walk the creek to look at the vegetation within the next week. Mr. Markey asked for the millings from our paving project to be placed in the parking lot and at the back lot of Artisan. He also suggested paving the 400 block of Madison curb to curb and then put a curb in from 458 to 446. Mayor said there have been a lot of complaints for the last 10 years on flooding issues there and water runs into the Schott's and Wagner's house. The water no longer goes in the ditch it goes up above the sidewalk and into the properties.

Mr. Schott of 450 Madison said since the last 10 years he has called the fire dept. at least 3 times to pump out water from his basement. Two weeks ago there was mid-calf water in his basement from the two storms we had. This all has to do with the strip between the sidewalk and the road being paved over. From 456- 458 Madison once the strip was paved the water pours down the sidewalk and into the basement. He has put sandbags on the side of his house. Schott suggested to mill the road and have it left to dirt that the problem will fix itself.

PUBLIC SAFETY:

Mr. Napoli stated we are 100 percent compliant with our classes.

Mr. Napoli provided a proposal to council for a full time police officer. Mr. Kulick asked to see more details. Mayor said there is a program through the federal government, they pay the salary for three years and after three years we keep them on for one year on our own.

FINANCE COMMITTEE:

Mr. Kulick said they are working on the 2017 budget. The budget will be very detail orientated and we are on target for our budget process.

RECREATION & SHADE TREE:

Mrs. Wilson took to notice that the DPW installed our railings in Council Chambers. Mr.

Kulick said he has a dehumidifier that can be put in place downstairs. Three companies gave us quotes for the new air conditioners. We received the insurance check for two double doors in the gym. The handbook is in progress; Mrs. Wilson has to give out some job description to Mr. Markey and Mr. Napoli. Mockenhaupt will come in and talk about their pension plan, the representative will be available Sept 1 at 7:00 p.m.

Jermyn Day is help on August 27th at 11 a.m. is looking for volunteers to help out. Mr. Markey said they are also looking for people who are well known around town to take turns in the dunk tank.

The Shade Tree cut back trees at the corner of Lackawanna and Washington; they will be placing gravel and mulch at WWI Park in the near future. They will be weeding RT 107 on the entrance of Jermyn to the Casey Hwy. They will also be spraying the weeds on scout corner and replacing the trees that were hit by bugs on Washington.

Mrs. Wilson looked to see if there were any resolutions changing the street name to Laurel St. Chief Arthur said the county recognizes the street as Laurel. The street sign says Kennedy but the resident who lives on the street address is Laurel. There was a motion made by Mr. Napoli and seconded by Mrs. Wilson to change the street sign from Kennedy to Laurel and to resend any previous ordinance that designated it as Kennedy or any street name. All in favor, motion carried. Motion made by Mr. Napoli and seconded by Mr. Markey to accept the resignation of Tony Fuga from the recreation committee and to assign Jon Price to the recreation committee. All in favor, motion carried.

Mr. Mark wants to advertise on behalf of Walter Estile that we are in need of a couple more fire police in Jermyn.

The events committee is inviting all organizations & committee's in town to the end of the summer picnic at Aylesworth Park the second Sunday in September at 2:30 p.m.

There is a trip with the historical society on August 10th, 2016. The trip will be a guided tour of two museums, lunch is included and dinner is on your own. There will be a wine trip Oct 1, 2016 at Seneca Lake. October 12th the Shade Tree is sponsoring a night at Woodloch; a Broadway show style and dinner; price to be announced. The Monday after Thanksgiving there will be a family trip to NYC Radio hall leaving at 7:30 a.m. December 3rd the Shade Tree is going to Brooklyn lights, all the homes are decorated for the Christmas holiday. This is a 3 ½ hour tour, price to be determined.

PUBLIC INPUT:

Lou Demarco said he noticed we hired KBA to do the paving inspections instead of Geoscience. He asked if KBA can provide the same services as Geoscience does. He stated we are backtracking by not using a company who is approved to do pave inspections and has an accreditation to do testing of material collected back to their lab. Lou stated it is very important this paving project is done correctly considering it is the largest paving project the Borough will undertake for the next 10 years.

Mr. Kutch stated any testing that would need to be done will be done by Geoscience. Mr. Kutch said he does not see a need for a lot of testing. He stated Wayco has done a lot of work in this town and we never received less than what was required; we always got more. Lou's major concern is that we are doing a paving cut with a different standard and not following or using a lesser standard with the paving project. Mr. Kutch said it is not being done by a lesser standard and is done by the adopted 408. Mr. Kulick asked if we are holding two different standards, Mr. Kutch responded no. Mr. Markey said that Geoscience raised some valid points; right now we have appointed an engineer and have to make sure we put our faith and trust that the job is going to get done right. He also stated we want to make sure our tax dollars are spent wisely. If this is solely for monetary purposes then we may want to rethink the testing. Mr. Kutch said the intent is not to eliminate or minimize testing to save money, if testing is necessary it will be done. Mike from Geoscience said he sees municipalities throw away money repaving roads; he recommends a full reclamation of roads.

Mr. Kulick asked if we are comfortable with leaving the project in KBA's hands. No other public comments.

CRIME WATCH STARTUP:

Mayor said he would like to have a meeting with the police dept. and has not had anyone from the public come forward for volunteering.

GARBAGE BID:

J.P. Mascarro, County Waste and Waste Management obtained bid specs.

EXIT AUDIT:

Mr. Kulick said there should have been exit audit whenever an employee who handles money leaves.

TAX COLLECTOR:

Mr. Kulick said there should be a deputy tax collector by Borough code and the tax collector should be certified.

HERITAKE BIKE TOUR:

Motion made by Mrs. Wilson and seconded by Mr. Mark to allow Mr., Kulick to sign the bike tour letter holding Jermyn responsible. All in favor, motion carried.

OTHER:

Mr. Kulick received a bill from Mrs. Leonardo asking to pay for damages that were done to her vehicle from hitting a pot hole; we will not reimburse the bill.

Motion made by Mr. Napoli and seconded by Mr. Markey to move Dane Sorensen up to full patrolman rate.

Motion made by Mr. Mark and seconded by Mr. Napoli to adjourn the meeting at 9:28 p.m. All in favor, motion carried.